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EDUCATION

Bachelor of Arts in Finance, Minor in Chinese

Wake Forest University
▪ Cumulative GPA 3.25/4.0

Expected: May 2020
Winston Salem, NC

WORK EXPERIENCE

WorldChicago

Program Assistant

- Developed 5 proposals to bring international delegations of 15+ participants to the U.S. to research social, political, and economic problems
- Managed 5 International Visitor Liaison Programs including meetings, transportation, and budget sheets

June 2018 – July 2018
Chicago, IL

Wake Forest University

Upperclassmen Resident Advisor

- Work with 80+ residents in areas of advising, community development, policy enforcement, and conflict mediation
- Performed administrative duties, including rosters, monthly reports, budgeting, and planning of resident events

June 2017 – Present
Winston Salem, NC

Taiwan Lacrosse Association

Assistant Coach – Women's National Lacrosse Team

- Founded the first women's national lacrosse team in Taiwan
- Recruited and coached up to 18 players in their native language (Mandarin Chinese)

October 2015 – May 2016
Taitung, Taiwan

LEADERSHIP EXPERIENCE

National Residence Hall Honorary

National Residence Hall Honorary Executive Board Representative

- Nominated and elected to board position at Wake Forest University
- Create and maintain relationships with state board and the Resident Student Association to provide a student voice to the University and the Office of Residence Life and Housing
- Recruit members to be inducted into the leadership-based honorary comprised of exemplary residential students who value recognition and service

April 2018 – Present
Winston Salem, NC

Wake Forest University

Executive Committee, Student Athlete, Cheer

- Lead a team of 22 cheerleaders in promoting school spirit at football and basketball games
- Honed conflict resolution skills by working with team members
- Insure teammates manage academic and team responsibilities through by effective communication with coaching staff
- Coordinate and lead team events that builds school spirit and helps the local community

May 2018 – Present
Winston Salem, NC

Wake Forest Baptist Medical Center

Crafty Kids Volunteer

- Lead arts and craft activities with 5 children who are victims of cancer, organ failure, and other life-threatening medical issues
- Selected as lead volunteer to train 4 volunteers in standard hospital regulations when visiting patients

January 2017 – Present
Winston Salem, NC

HONORS

James S. Kemper Foundation

Kemper Scholar

- 1 of 16 students selected from national pool of 250 college freshman applicants for business fellowship and scholarship
- Develop business leadership skills through internship, mentoring and training
- The Program is designed to develop purpose-driven community engaged business leaders

May 2017 – Present

Dean's List

August 2016 – May 2018

SKILLS AND INTERESTS

Proficient in Microsoft Office: Excel through pivot tables and VLOOKUP, Word, and PowerPoint
Working Proficiency in Mandarin Chinese

Women's lacrosse, skiing, singing, traveling